

NC Wise

Changing Your Password

1. From the TAM Start Screen, click on "Setup Options".
2. Click the "Preferences" button.
3. Click the "Edit User Profile" button.
4. The "Change Password" screen opens.
5. Enter your "Old" Password.
6. Enter your "New" Password.
7. Enter your "New" Password, again.

8. Click the "SAVE" button.

9. If NCWise accepts your New password you will see a "Password Successfully Changed!! Screen".

10. Click the "OK" button to close the screen.
11. Click the Door button to exit the Preferences Screen.
12. Click the "OK" button to exit Setup Options screen.

-- VERY IMPORTANT STEP --

13. Exit the TAM and close the web browser.
14. Login to TAM again using your NEW Password.

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